

**NOTE: SAMPLE BANK LETTER - MUST BE PLACED ON BANK LETTERHEAD**

TO: **ASSURANCE BROKERS, LTD**  
**P.O. Box 424**  
**Edwardsville, IL 62025**  
**800-556-2663**  
**FAX: 618-692-9865**

RE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

We understand that the Contractor's surety has requested current banking information on our client and we are pleased to provide the following:

**CHECKING ACCOUNT**

Account #: \_\_\_\_\_  
Average previous 12 month balance: \$ \_\_\_\_\_

Date opened: \_\_\_\_\_  
Current balance: \$ \_\_\_\_\_

**SAVINGS ACCOUNT**

Account #: \_\_\_\_\_  
Average previous 12 month balance: \$ \_\_\_\_\_

Date opened: \_\_\_\_\_  
Current balance: \$ \_\_\_\_\_

**LINE OF CREDIT**

Line of credit amount: \$ \_\_\_\_\_  
Secured: [ ] or Unsecured: [ ]

Amount currently used: \$ \_\_\_\_\_  
Exp. date: \_\_\_\_\_

Assets used as security: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LOANS - OTHER THAN LINE OF CREDIT**

Amount of loans: (Loan 1) \$ \_\_\_\_\_  
Loan term: \_\_\_\_\_

(Loan 2) \$ \_\_\_\_\_  
Demand provision: Yes: [ ] No: [ ]

Assets used as security: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
NAME OF BANK

\_\_\_\_\_  
SIGNATURE & TITLE OF BANK OFFICER